



Exam Committee Report

2023

The Conference's Exam Committee is responsible for the overall development and maintenance of the National Board Exam, which is provided to member boards as one component of the licensure process. It is through the expertise and dedication of these licensees that we can ensure the validity of the NBE as a measurement of entry-level competence in the funeral service profession.

Arts

Stephanie Gilman
Steve Gordon
Thomas Hilderbrand
Navaz Jasavala
Rachel Mackey
Damon Wenig

Sciences

Kortez Boyd
Brevin Clifford
Hanah Kosaka
John Douglass McMillan III
John Rice
Seth Williams
Allyse Worland
Paige Zietz

- The committee is composed of 14 members licensed in 21 states.
- Combined, the committee has dedicated over 4,000 volunteer hours to The Conference's exam development process.
- The committee met virtually for exam development in 2023. This included a Forms Review meeting and an Item Review meeting where over 300 exam items were reviewed.
- The committee updated the references for over 300 exam additional items that were previously referenced to textbooks that rolled off of the textbook list as a result of the textbook survey.
- Two members participated in the ABFSE Curriculum Workshop to update outlines for Chemistry, Embalming, and Funeral Service Psychology and Counseling.
- Members reviewed comments left by candidates during their exam administrations. Relevant comments are added to the item metadata for review before future use.
- Select members were tasked with additional content development assignments.