



## Exam Committee Report 2023

The Conference's Exam Committee is responsible for the overall development and maintenance of the National Board Exam, which is provided to member boards as one component of the licensure process. It is through the expertise and dedication of these licensees that we can ensure the validity of the NBE as a measurement of entry-level competence in the funeral service profession.

### *Arts*

Stephanie Gilman  
Steve Gordon  
Thomas Hilderbrand  
Navaz Jasavala  
Rachel Mackey  
Madison Lee Partida Nischan  
Michael Shorter  
Damon Wenig

### *Sciences*

Kortez Boyd  
Brevin Clifford  
Hanah Kosaka  
John Douglass McMillan III  
John Rice  
Seth Williams  
Allyse Worland  
Paige Zietz

- The committee is composed of 16 members licensed in 21 states.
- Combined, the committee has dedicated over 3,500 volunteer hours to The Conference's exam development process.
- The committee met virtually for exam development in 2022. This included a Forms Review meeting and an Item Review meeting where nearly 300 exam items were reviewed.
- Four committee members participated in the in-person Job Task Analysis meeting in Dallas, TX, and five committee members participated in the in-person Job Task Analysis meeting in Chicago, Illinois.
- Two committee members participated in the ABFSE Curriculum Workshop to update outlines for Merchandising, Business Law, and Ethics.
- Select committee members reviewed comments left by candidates during their exam administrations. Relevant comments are added to the item metadata for review before future use.